

APPASAHEB BIRNALE COLLEGE OF EDUCATION, SANGLI
ANNUAL CONFIDENTIAL REPORT

NAME:-----

POST:-----

PERIOD: From-----To-----

DATE OF SUBMISSION:-----



APPASAHEB BIRNALE COLLEGE OF EDUCATION, SANGLI

Part I (To be filled by Faculty only)

1. Name of the faculty-----
2. Date of Birth-----
3. Date of appointment in ABCEDU-----
4. Present Post-----
5. Gross Salary-----
6. Address for Communication & Telephone No.-----

7. Academics Deliverance

Program	Title of the course (Semester)	No. of Hours	Total Direct Teaching Hrs./ Semester		Total In- Direct Teaching Hrs./ Semester	
			Theory	Practical	Internship	Any other

Total Teaching Hours (to be taken): ----- Teaching Hrs. (Actually Taken):-----

Shortfalls if any:-----

8. Academic Management Co-ordination

Additional Responsibility	
Date of submission of Target Evaluation Form	
Any Special mention for the responsibility (any Award)	

9. Academic Development (Self as well as College)

Contribution in Curriculum development (Course, subjects, Documentation)	
Fairs/seminars etc. Visited- (Date Venue, Name, Purpose)	
Training Programs attended (Date, Venue, Name, Purpose, Duration) And Date of submission of report to HOD/Dean	
Invited for lectures, keynote addresses in forums outside ABCEDU	
Seminar conducted in the Zero Hour (Date and Topic)	



10. Research work:

Topic of Paper	Name of the Journal/Magazine in which Published	Month/Year

11. Contribution to other Departmental Functions

Admissions (Any Involvement in counselling)	
Involvement in any University paper setting and checking	
Any Other (Like Internship, Classroom Projects)	

12. Result of University Exam Class +Subject Taught

Number of Students of Appeared in Exam	No. of Students Passed & %	No. of students with 75% marks

13. Any Contribution for development of the institute

Extra Days/Extra Hours

Date:

Place:

Signature

Name:

Designation:



APPASAHEB BIRNALE COLLEGE OF EDUCATION, SANGLI

Part IV

1. Comment of the Reviewing Committee

Criterion of Evaluation and Weight age

SR NO	Evaluation and Weight age	EX SCORE	VG SCORE	G SCORE	AVERAGE SCORE	POOR	MULTIPLIER
1	Academic Deliverance						
A	Quality of Deliverance						
B	Completion of stipulated Hrs.						
	100% compliance- Ex						
	Up to 75% compliance- VG						
	Up to 60% Compliance-G						
	Up to 50% Compliance -Av.						
	Below 50%-Poor						
2	Research work						
3	University Result						
4	Participation and contribution in departmental functions						
5	Faculty Seminars						
	TOTAL						

EX SCORE- 5 POINTS

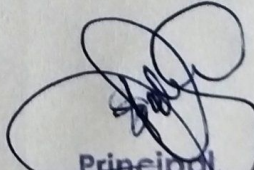
VG SCORE-4 POINTS

G SCORE-3 POINTS

AVERAGE SCORE-2 POINTS

BELOW AVERAGE SCORE-1 POINTS




Principal,
Appasaheb Birnale College
of Education, Sangli.

**APPASAHEB BIRNALE COLLEGE OF EDUCATION,
SANGLI**

**Non- Teaching Staff Progress Report
(For Self- Appraisal)**

Academic Year:-----TO-----

Date of Submission:-----



Part A - Personal Information

Name of the personnel		
Name of the College		
Date of Joining		
Designation		
Additional responsibility, if any		

Part B - Details of Activities

2. Write the details of activities performed as per the assigned duties

Performance Appraisal Evaluation form for Staff		
SR.NO	Job Objectives/Key Result Area's	Weight age (05)
1		
2		
3		
4		
5		
6		
7		
8		

Please mention the brief of assignments/ work given by Reporting Officer:

PART C-DEPARTMENTAL AND CELL ACTIVITIES



PART D-ACADEMIC AND ADMINISTRATIVE COORDINATION

1. Please give suggestions for initiatives to be taken for quality enhancement in the institute (wherever applicable):

Industry interaction	
Academic management	
Self-development	

Date of Submission:

Name and Signature:



PART E-(FEEDBACK)

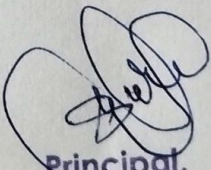
1. Please furnish the following: (To be filled by Office Superintendent)

Key Indicators	Details	Remarks by Reporting officer
Monthly Attendance		
No. and type leaves of taken(semester wise)		
Average Log in and Log out time		
Over all remark		

Date :

Name and Signature:




Principal,
Appasaheb Birnale College
of Education, Sangli.